



WELCOME TO



BEVERLEY HIGH SCHOOL

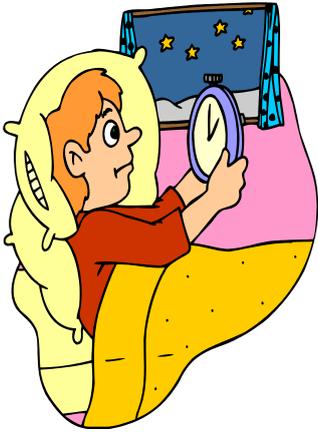


S. FOODS CELL 97

We hope that you are looking forward to joining Beverley High School. The staff will help you make the most of all the opportunities Beverley High School has to offer and we are sure you will soon feel very much a part of our community.



INFORMATION FOR NEW PUPILS



1. ARRIVAL AT SCHOOL

You should be in your form room by 8:45am ready for registration.

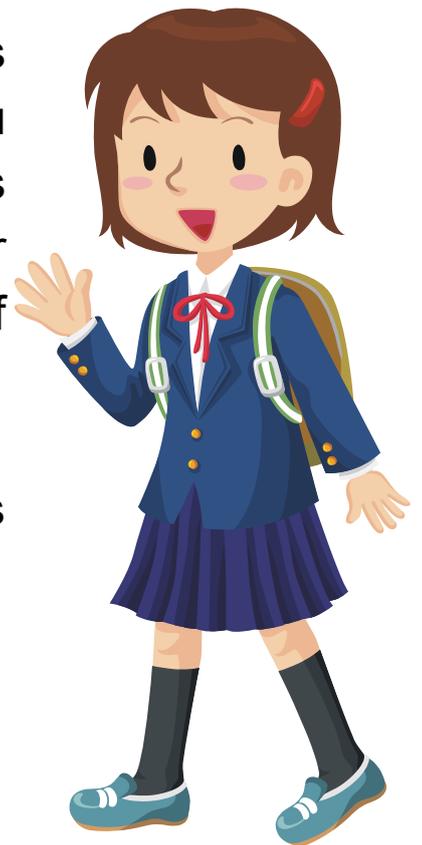
If you arrive after 9:00am you should sign the late book giving the time of your arrival, and the reason for being late. The late book is kept at Reception.

2. SCHOOL UNIFORM

We have a school uniform which all pupils are expected to wear, this means that you all look smart and ready for school. All items of clothing must be clearly marked with your full name so they can be returned to you if lost.

Regulation navy blue sweatshirts and white polo shirts bearing the school logo as well as the regulation navy blue knee length school skirt and navy straight legged school trousers are only available for purchase online from Price & Buckland (pbuniform-online.co.uk/beverleyhigh) and must be worn by all pupils. Black shoes/trainers, should be PVC or leather with no markings. No canvas shoes or boots.

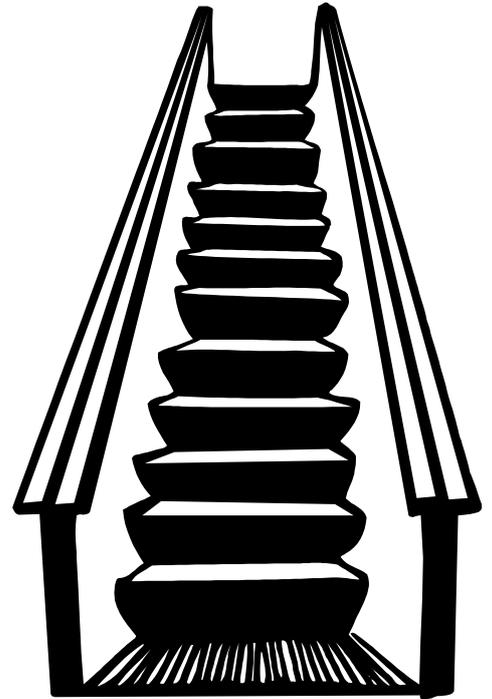
Regulation PE kit must be bought online from www.trutextdirect.com, the code for our school is LEA00951SC.



3. MOVEMENT AROUND THE SCHOOL

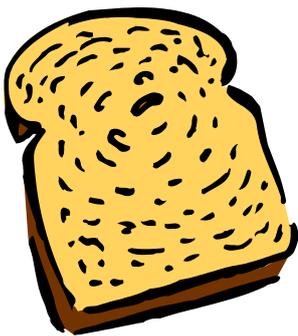
You should be sensible and considerate when moving around the school. Keep to the left on corridors and staircases and when going into a room or building. The Sixth Form Block is mainly for the use of Sixth Form students but we hope you will visit the Learning Resource Centre which is located there. The Hall should never be used as a shortcut by pupils.

The main front door of the school is for the use of staff and visitors only.



**KEEP
LEFT**

4. MORNING BREAK



You will have a morning break and the canteen is open for you to buy snacks such as crumpets and toasted teacakes. During good weather girls choose to take their break outside on the picnic benches.

You should use the toilet during break times to avoid having to leave your lessons.

The canteen uses a cashless payment system at break - see lunchtime arrangements.

5. Lunchtime Arrangements

 **Breakfast Menu** 
Canteen opens 8am

Bacon roll	1.22
Croissant	62p
Cheese on toast	67p
Toast	27p
Toasted teacake	52p
Half Bagel	44p

You may choose either to bring a packed lunch or buy a meal in the canteen. The school menu is displayed outside the canteen and you can buy a 'Meal Deal' which includes a main course, a dessert and a small drink for £2.42 (April 2022).

The canteen uses a cashless payment system. This allows you to pay in advance so that you do not have to take money into the canteen. If you have a free school meal you will take it in the same way as your friends. You will all be shown how it works beforehand.

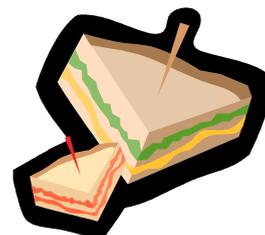
Packed lunches and cold school meals may be eaten at the picnic benches., field or in your form room.

Year groups enter the canteen on a rota system.

There are many activities and clubs held at lunchtime which we hope you will take part in. If you do decide to join a club you will be offered a priority lunch pass to allow you into the canteen at the start of lunch. You should remain on the school site throughout lunchtime.



Packed Lunch



School Meals

6. ASSEMBLY

Assemblies are held regularly. These can be thought provoking and a time for reflection.



You are expected to quietly enter the Hall, Gym or Drama Room where assemblies are held.

7. SCHOOL AND PUBLIC TRANSPORT

Sensible and considerate behaviour is expected from everyone as they travel to and from school. If you have any problems when travelling on the school bus you can report it to Buswise and you may wish to speak to the Wellbeing Team. You should always carry with you the bus pass provided by the Local Authority. Pelican crossings, provided outside the school and at the top of Norwood, must always be used.



8. PERSONAL PROPERTY

Please ensure that all your personal property, including all your uniform and P.E. kit and other items such as your pencil case and school bag, are very clearly marked with your name. It is your responsibility to look after your belongings including any money you bring into school. If you do lose any of your property you should report it to your form tutor as soon as possible after checking at reception and in the lost property boxes for any items that have been handed in. We do make every effort to ensure security at Beverley High School, but the Local Authority, Headteacher and staff cannot be responsible for losses and we suggest you do not bring valuables into school.



9. MOBILE PHONES

Mobile phones must be switched off and in a bag at all times except lunchtime unless your teacher directs you to use it in a lesson, for example, to photograph a piece of work. All pupils must follow this policy. If a pupil does not follow the policy their phone will be confiscated by the member of staff and stored in the main office for collection at the end of the day. Your parents will be informed by letter if this happens.

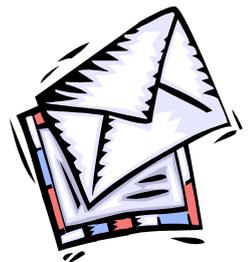
10. ABSENCE FROM SCHOOL

Your parents should contact the school office on the first day of your absence (and every other day thereafter) explaining the reason for the absence and when you are likely to return. They can do this by phoning the school on **881658** or texting **07786207779** or using Edulink. Medical and dental appointments should be arranged **outside** school hours or during school holidays wherever possible.



11. SIGNING OUT FOR APPOINTMENTS

If you need to leave school during the day for an appointment you should either send a message through Edulink or Teachers2parents or give the school office a call on 881658. You will be given a special pass to show that you have been allowed out of school. Education Welfare Officers and the Police can carry out checks and any pupil found to be out of school without a pass with or without a parent, may be treated as a truant.



12. HOLIDAY LEAVE

At Beverley High School we do not authorise holidays in term time in line with the East Riding of Yorkshire Council's Policy.

13. ILLNESS



If you are unwell in school we have a Health Care Adviser and first aiders who can help you. They are based in the school office. During lessons teachers can give permission for you to visit the Health Care Adviser if it is

appropriate. At break times and lunchtime you can visit the Health Care Adviser without permission. You must **never** make arrangements with parents to be collected from school when you feel ill. If you do need to go home someone at school will contact your parents and arrange for you to be collected. You should seek help before contacting home.

14. WELLBEING CENTRE

If you have any concerns or worries during the school day please go to the Wellbeing Centre where a member of staff will be able to help you. You should seek help before contacting home.



This document is available in a variety of formats in line with the Equality Act 2010.