



# BEVERLEY HIGH SCHOOL



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15<sup>th</sup> January 2019

Dear Parent/Guardian

## Wuppertal-Beverley German Exchange

Wuppertal is a lovely town near Düsseldorf, in Germany and some of our students have been corresponding with some students at GYMNASIUM AM KOTHEN. Last year, we ran our second French exchange with our current year 9, 10 and 11 students as well as very successful exchange with A Level.

We are hoping to run the exchange again this year and are opening the opportunity up to all Year 9 and Year 10 students who are studying GCSE German. The exchange involves:

- German students (both boys and girls) visiting Beverley High School in June 2019 (The provisional date for this is **12<sup>th</sup> – 19<sup>th</sup> June 2019**)
- the German students staying in the families of Beverley High School students
- the German students experiencing life at Beverley High School
- visits and trips organised for the German students who will also spend time in school
- a joint day trip for all students
- a day spent by the German students in their host families

There would then be a return visit to Wuppertal. The provisional date for this visit is **24<sup>th</sup> September -1<sup>st</sup> October 2019**. Students would travel to Düsseldorf by plane, stay in their penfriends' houses and spend time in a German school. There would also be the opportunity to visit the local area.

We very much hope that you are interested in taking up this exciting opportunity and are able to welcome a German student into your home. We appreciate that this is a big undertaking and I am happy to answer any questions you may have. We have successfully run a French exchange for 2 years now. Many had doubts and concerns before the visit but without exception both parents and students were very positive about the experience.

The nature of an exchange is that it is reciprocal and therefore, except in exceptional circumstances, students would not be able to visit Germany if they had not hosted a German student. The cost of the exchange will be approx. **£315 per student**. This price is subject to change. This will cover the cost of travel, of visits and other expenses while here and in Wuppertal.



Places on the trip are limited to current Year 9 and 10. Priority for places will be allocated in accordance with Beverley High School Educational Visits Policy. If there are insufficient pupils to make this trip viable, then the trip will be cancelled.

To request a place for your child please return the attached reply slip committing to an expression of interest to the Finance Office by **Friday, 25<sup>th</sup> January 2019**.

This trip is seen as an addition to the curriculum on offer in school and it therefore may not be subject to financial support from the school. The school is committed to encourage pupils to take part in extracurricular activities, if parents wish to discuss financial arrangements to allow this, contact the Finance Office. Pupils eligible for Pupil Premium funding can have the full cost of one international trip met through these funds during their time at Beverley High School; although, if allocated a place, a deposit will be required to secure the place, and this will be refunded on completion of the trip.

A deposit of **£90** will be required once we have sufficient numbers to make the trip viable. This will need to be made by **Friday 1<sup>st</sup> February 2019**. The deposit will be requested on the letter confirming the pupil's place.

The balance of the money will be collected in instalments over the coming months via ParentPay. The deposit is **non-refundable** in the event of cancellation by the parent/pupil or in the circumstances set out below:

- If any payment is missed the full amount becomes due and if it is not paid within 28 days, then the pupil's place on the school visit will be cancelled.
- The deposit will be forfeit together with any payments that have been paid to the school, which are due or have been paid to the company arranging the visit and under the contract the payments are not reimbursable by the company. The Headteacher may if the circumstances are considered by her to be exceptional waive this condition.
- In the event of a pupil no longer wishing to go on a visit, every effort will be made to fill the place, but any additional payments required will be the responsibility of the pupil making the cancellation. If the place cannot be filled the pupil cancelling is responsible for any payments required by the company.
- The school reserves the right to cancel the pupil's place on the visit if the behaviour of the pupil is of such concern that it is the view of the Headteacher that the risk to health and safety of the pupil and/or others on the visit would be compromised. The pupil/parents will be responsible for all payments owing to the school or external travel company for the visit.
- The school reserves the right to cancel the pupil's place on the visit if the school or trip leader does not have full information regarding the pupil's health and wellbeing. This may result in the Headteacher making the decision that the risk to health and safety of the pupil and/or others on the visit would be compromised. The pupil/parents will be responsible for all payments owing to the school or external travel company for the visit.

*Please be aware that there could be other costs associated with this trip, e.g. cost of a passport, specialist clothing, spending money.*

Please do not hesitate to contact me at school with any questions or concerns.

Yours sincerely



Mr N. Young  
Deputy Head of Languages  
German exchange coordinator

Mrs B. Lawrence  
Head of Languages

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**BEVERLEY HIGH SCHOOL RESIDENTIAL TRIP EXPRESSION OF INTEREST REPLY  
SLIP**

**Wuppertal, Germany**

I would like to request a place for my child

..... (name)

..... (form) on the German Exchange Trip

Signed ..... (Person  
with  
Parental responsibility)

Date .....

