



# BEVERLEY HIGH SCHOOL



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29<sup>th</sup> April, 2020

Dear Parent/Carer,

## **Educational Visits – Refunds**

Thank you for your patience and understanding in awaiting information about refunds of payments that you have made for Educational Visits that are not now taking place.

Despite not yet receiving refunds from most of the organisations that we have made bookings with/made payments to, we have decided that the school will refund parents from our own school funds. We are in dispute with some of the companies, which has held up this process. However, we are conscious of the time lapse for you and we are keen to refund parents as soon as possible.

Therefore, our finance office will begin working on making the refunds, which will be done via your parent pay account. This may be a slow process, as systems are not quite as accessible as they were before lockdown, but work will start on this, this week with the hope of achieving all refunds over the next two weeks.

If we experience any problems in the process, we will get back to you.

Yours sincerely,

Mrs. R. Mallinson  
Business Manager

