



# BEVERLEY HIGH SCHOOL



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May 2019

Dear Parent

## ***Do you have the skills to support the governing body of your child's school?***

We are seeking one parent to be parent governor. The reason for this election is to fill one vacancy.

- Governors contribute to strategic planning about the future direction of the school.
- The Full Governing Body meets termly in the evening (except in the summer term when the meeting is at 4.00pm).
- All governors sit on one or more sub-committees, which monitor the work of the school. We have five sub-committees, these are Finance and Buildings; Curriculum and Quality Assurance; Personnel; Safeguarding and Pupil Wellbeing and the Joint Sixth Form Governance Committee
- We have a further four sub-committees that meet as required, these are the Appointments, Exclusions, Complaints and Disciplinary committees.

We are happy to receive nominations from parents from a wide range of backgrounds. At this time, the school requires governors with financial, medical or marketing expertise.

If you are interested in being nominated, please read the regulations governing the election overleaf and complete the nomination form by **Friday 10<sup>th</sup> May 2019**.

I look forward to receiving your nominations together with a brief outline (max. 100 words) of why you want to be a governor and which skills you have to contribute successfully to the Governing Body of Beverley High School - this will be used on the ballot papers to parents.

Yours sincerely

Ms S Japp  
Headteacher



## **Regulations for Parent Governor Elections**

1. A 'Parent' for the purpose of election includes any person who has parental responsibility of a child in school as defined by the Children's Act of 1989 and includes married parents, mothers of non-marital children and divorced or separated parents. It may also include unmarried fathers who may acquire parental responsibility by agreement with the mother or by means of a court order.
2. A Parent Governor must have a child in school at the time of the election and will continue in office for 4 years (even if the child leaves within the 4 years).
3. In certain circumstances a parent may not be eligible to become a governor if he/she is or has been adjudged bankrupt or has certain criminal convictions (paragraphs 6 and 7 of the Education School Government Regulations – contained within the DCSF publication 'School Governors – A Guide to the Law' refers). In addition, if parents are employed to work at the school for more than 500 hours per year, then they are not eligible to be elected or appointed as a parent governor.
4. For the purpose of proposing candidates a nomination slip is attached to this letter which should be completed and returned to me by **Friday 10<sup>th</sup> May 2019**. Those parents nominated and seconded and who have indicated their willingness to stand for election by signing the nomination slip may submit brief biographical details (maximum of 100 words) for circulation with ballot papers.
5. On the closing date for receipt of nominations, if the number of candidates is the same as, or fewer than, the number of vacancies, then all candidates will be duly elected unopposed. If, however, there are more candidates than vacancies an election by secret ballot will be held.
6. Please note that Governors are required to undergo DBS clearance.

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### **Nomination Form for the Election of Parent Governors**

<b>Name and address of Parent nominated for election</b>	<b>Name and address of Proposer</b>	<b>Name and address of Secunder</b>
<b>Parent of .....</b>  <b>in Year .....</b>	<b>Parent of .....</b>  <b>in Year.....</b>	<b>Parent of .....</b>  <b>in Year.....</b>

