



WELCOME TO BEVERLEY HIGH SCHOOL



We hope that you are looking forward to joining Beverley High School. The staff will help you to make the most of all the opportunities Beverley High School has to offer. We are sure you will soon feel very much a part of our community.

ARRIVAL AT SCHOOL

You should come to school through the pedestrian gate, which opens at 8.00am, you should be in your form room by 8:45am ready for registration.

If you arrive after 9:00am you should sign in at reception giving the reason for being late.



SCHOOL AND PUBLIC TRANSPORT

Sensible and considerate behaviour is expected from everyone as they travel to and from school. If you have any problems when travelling on the school bus you can report it to Buswise and you may wish to speak to the Wellbeing Team. You should always carry with you the bus pass provided by the Local Authority. Pelican crossings, provided outside the school and at the top of Norwood, must always be used when crossing the road.

SCHOOL UNIFORM

We have a school uniform which all pupils are expected to wear, this means that you all look smart and ready for school. All items of clothing must be clearly marked with your full name so they can be returned to you if lost.

Navy blue regulation sweatshirts and white or navy polo shirts (with or without the school logo) as well as the correct styles of navy blue knee length school skirt and navy blue straight legged school trousers are available for purchase online from Price & Buckland (pbuniform-online.co.uk/beverleyhigh).

Black shoes/trainers, should be PVC or leather with no markings. No canvas shoes or boots. Regulation PE tops must be bought online from www.trutexdirect.com, the code for our school is LEA00951SC. A more detailed list of uniform is available on our school website under the Pastoral Support tab.



MOVEMENT AROUND THE SCHOOL

You should be sensible and considerate when moving around the school. Keep to the left on corridors and staircases and when going into a room or building. The Sixth Form Block is mainly for the use of Sixth Form students but we hope you will visit the Learning Resource Centre which is located there. The Hall should never be used as a shortcut by pupils.

The main front door of the school is for the use of staff and visitors only.

ASSEMBLY

Assemblies are held regularly. These can be thought provoking and a time for reflection.

You are expected to enter the Hall in silence when assemblies are held.



MORNING BREAK

You will have a morning break at 10.05 am and the canteen is open for you to buy snacks such as toast and toasted teacakes. During good weather students can choose to take their break outside on the picnic benches.

Lunchtime Arrangements

You may choose either to bring a packed lunch or buy a meal in the canteen.



The school menu is displayed outside the canteen and you can buy a 'Meal Deal' which includes a main course, a dessert and a small drink for £2.70.

BREAK TIME PRICE LIST	
Croissant	£1.31
Sausage Roll	£1.57
Toast	42p
Toasted teacake	£1.31
Pizza bagel	£1.15
Small tray bake	52p

The canteen uses a cashless payment system. This allows you to pay in advance so that you do not have to take money into the canteen. If you have a free school meal you will take it in

the same way as your friends. You will all be shown how it works beforehand.

Packed lunches and cold school meals may be eaten at the picnic benches, on the school field, (in the summer months) or in your form room.

Year groups enter the canteen on a rota system.

There are many activities and clubs held at lunchtime which we hope you will take part in. If you do decide to join a club you may be offered a priority lunch pass to allow you into the canteen at the start of the lunchtime. You should remain on the school site throughout lunchtime. You should use the toilet during breaktimes and lunchtimes to avoid having to leave your lessons.



PERSONAL PROPERTY

Please ensure that all your personal property, including all your uniform and P.E. kit and other items such as your pencil case and school bag, are very clearly marked with your name. It is your responsibility to look after your belongings, including any money you bring into school. If you do lose any of your property you should report it to your form tutor as soon as possible after checking at reception and in the lost property boxes for any items that have been handed in.

We do make every effort to ensure security at Beverley High School, but the Local Authority, Headteacher and staff cannot be responsible for losses and we suggest you do not bring valuables into school. Lockers will be allocated to all students. You will need a padlock if you would like to keep your belongings secure in your locker.

Padlocks need to be small, about 3cm by 3cm is perfect

Padlocks that lock with keys are also best, allowing one key to come to school and one to stay at home.

(Please do not purchase Masters padlocks as we have had difficulty with these in the past). The picture is an example of the padlock needed and the mechanism it will fit onto.



Mobile phones cannot be used during the school day. Mobile phones need

to be switched off and in the student's bag whilst on the school site. Mobile phones can be used in after-school clubs at the explicit instruction of a member of staff (only) to allow students to organise transport home.



ILLNESS

If you are unwell in school we have a HealthCare Adviser and first aiders who can help you. They are based in the school office. During lessons, teachers can give permission for you to visit the HealthCare Adviser if it is appropriate. At break times and lunchtimes you can visit the HealthCare Adviser without permission. You must **never** make arrangements with parents/carers to be collected from school when you feel ill. If you do need to go home someone at school will contact your parents/carers and arrange for you to be collected. You should seek help in school before contacting home.

SIGNING OUT FOR APPOINTMENTS

If you need to leave school during the day for an appointment your parent/carer should either send a message through Edulink or Teachers2parents or give the school office a call on 01482 881658. You will need to sign out at reception and sign back in on your return.



ABSENCE FROM SCHOOL

Your parents/carers should contact the school office on the first day of your absence (and every other day thereafter) explaining the reason for the absence and when you are likely to return. They can do this by phoning the school on 01482 881658 or texting 07786207779 or using Edulink. Medical and dental appointments should be arranged outside school hours or during school holidays wherever possible. At Beverley High School we do not authorise holidays in term time in line with the East Riding of Yorkshire Council's Policy.

